

FALL 2011 / WINTER 2012

Academic Add / Drop Dates: FALL 2011 / WINTER 2012

(For Financial Dates, see below)

Fall 2011	Term Dates	Last day to Add Class	Last Day for Waitlisted spots to be assigned	Date after which D/ W is recorded on transcript	Last day to Drop
Full Semester 14 Weeks	September 7 – December 13	September 13	September 13	September 29	November 2
Foundation Module 1 7 Weeks	September 7 – October 25	September 9	September 9	September 16	October 7
Foundation Module 2 7 Weeks	October 26 – December 13	October 28	October 28	November 4	November 24
Winter 2012	Term Dates	Last day to Add Class	Last Day for Waitlisted spots to be assigned	Date after which D/ W is recorded on transcript	Last day to Drop
Full Semester 14 weeks	January 4 – April 17	January 10	January 10	January 25	March 7
Foundation Module 1 7 Weeks	January 4 – Feb 28	January 6	January 6	January 13	January 31
Foundation Module 2 7 Weeks	March 1 – April 17	March 5	March 5	March 9	March 28

Financial Dates: FALL 2011/ WINTER 2012 (Withdrawal before term begins = No Charges)

Fall 2011	Full Tuition Payment Due	Withdrawal = Material Fees & Bus Pass	Withdrawal /Drop = \$100 admin fee, plus applicable fees**	Withdrawal / Drop = 50% tuition, plus applicable fees**	Withdrawal /Drop = 100 % of all fees charged
Full Semester 14 weeks	September 30	Up to September 9	September 10— September 23	September 24- October 7	October 8
Foundation Module 1 7 Weeks	September 30	Up to September 9	September 10— September 16	September 17 – September 23	September 24
Foundation Module 2 7 Weeks	September 30	Up to October 28	October 29 – November 4	November 5— November 11	November 12
Winter 2012	Full Tuition Payment Due	Withdrawal = No Charges	Withdrawal = \$100 admin fee, plus applicable fees**	Withdrawal = 50% tuition, plus applicable fees**	Withdrawal = 100 % of all fees charged
Full Semester 14 weeks	January 31	Up to January 6	January 7— January 20	January 21- February 3	February 4
Foundation Module 1 7 Weeks	January 31	Up to January 6	January 7 — January 13	January 14- January 20	January 21
Foundation Module 2 7 Weeks	January 31	Up to March 3	March 4- March 10	March 11- March 17	March 18

**Applicable fees include student union fee, material fees, bus pass, health plan

NOTES: Material fees for classes that are dropped after the term begins will be charged and will not be reversed without a signed material fee form from the instructor (see Financial Services or website for form). Bus Passes are charged the first day of classes and will be applied to student's account. There are no refunds without approval from the SUNSCAD office.

IMPORTANT ACADEMIC DATES: FALL 2011 – WINTER 2012

SEPTEMBER		
	5	~LABOUR DAY – UNIVERSITY CLOSED
	6	~New Student Orientation ~International Student Documents (Visa and Health Insurance) due at Student Services
	7	~ Classes Begin: Full Semester and Foundation Module 1
	21	PRESIDENT'S CONVOCATION @ PORT (11:45 am start): Classes Suspended 11:30–2 pm pm
	29	Summer Incompletes Due
	30	~Last Day for new full-time Domestic Students to opt out of Student Health Insurance (online at www.greenshield.ca). Consult SUNSCAD for details. ~Faculty to send copies of Mid-term Warnings issued for Session / Module 1 courses to Student Services
OCTOBER		
	1	~Winter 2012 Exchange / Off Campus Study Application Deadline ~Application Deadline for Transfer Students ~Application Deadline for January Foundation Entry
	10	THANKSGIVING MONDAY – UNIVERSITY CLOSED
	15	~ Degree Conferral date for Summer 2011 Graduates
	25	~Last Day of Classes: Foundation Module 1
	26	~Classes Begin: Foundation Module 2 ~ Faculty to send copies of Mid-term Warnings issued for Fall Full-Session courses to Student Services
	28	~Final Day for Grade Submission (4 pm) for Module 1 Classes
	30	~Deadline to apply to Graduate in Winter 2012
NOVEMBER		
	11	REMEMBRANCE DAY – UNIVERSITY CLOSED
	15	Final deadline to pay outstanding fees before being removed from Winter Classes
	17	~ Faculty to send copies of Mid-term Warnings issued for Session / Module 2 courses to Student Services
DECEMBER		
	1	~Application Deadline for MDES Program
	13	~Last Teaching Day: Full Semester and Foundation Module 2 Classes End
	16	~Administrative End of Semester
	19	~Final Day for Grade Submission (4 pm) for Module 2 and Full Semester Classes
	21	~ University closes at 4:00 PM

JANUARY		
	3	~University Opens (Classes begin January 4)
	4	~Classes Begin: Full Semester and Foundation Module 1
	15	~Application Deadline for MFA Program
	21	~Fall Incompletes Due
	24	~ Faculty to send copies of Mid-term Warnings issued for Session / Module 1 courses to Student Services
	30	~Last day for new full-time Domestic students to opt out of Student Health Insurance (online at www.greensheild.ca). Consult SUNSCAD for details
FEBRUARY		
	1	~Application Deadline for Transfer Students
	15	~ Degree Conferral Date for students who complete their program in December ~Fall 2012 Exchange / Off Campus Study Application Deadline ~Deadline to apply to Graduate in Summer or Fall 2012
	20	PRESIDENT'S DAY – UNIVERSITY CLOSED
	20-24	Winter Study Break: February 20 – 24
	28	~Last Day of Classes: Foundation Module 1
	29	~ Faculty to send copies of Mid-term Warnings issued for Winter Full Session courses to Student Services
MARCH		
	1	All outstanding fees must be paid in order to register for future semesters ~ Application deadline for Foundation Students ~Classes Begin: Foundation Module 2
	2	~Final Day for Grade Submission (4 PM) Module 1Classes

	16	~ Faculty to send copies of Mid-term Warnings issued for Session / Module 2 courses to Student Services
	TBA	Summer 2012 / Fall 2012 / Winter 2013 REGISTRATION: Registration Priority Period ~ Degree Students ~Credit Certificate Students
	TBA	Summer 2012 / Fall 2012 / Winter 2013 REGISTRATION: ~Visiting / Non-Degree Students (Starting TBA)
APRIL		
	6	GOOD FRIDAY – UNIVERSITY CLOSED
	17	~Last Teaching Day: Full Semester and Foundation Module 2 Classes End
	20	~Administrative End of Semester
	25	~Final Day for Grade Submission (4 PM) Module 2 and Full Semester Classes
MAY		
	May 13	~ Graduation and Commencement Date 2012