

In attendance: Julia Rivard-Dexter (Acting Chair), Ian Austen, Rob Cameron, Louise-Anne Comeau, Elizabeth Currie, Gabriel Soligo, Julie Hall, Kim Knoll, ME Luka, Alan MacPherson, Jane Milton, Dianne Taylor-Gearing, Gordon Whittaker

Invited: Sharon Johnson-Legere (VP Finance), Leah White (Grant Thornton)

Regrets: Grant Machum, Jeff Somerville, Matthew MacLellan, John Carruthers, Mathew Reichertz, Ross Cantwell

1. Meeting called to order at approximately 4:05 pm by Vice-Chair Julia Rivard-Dexter with the establishment of quorum.
2. There were no declarations of conflict of interest.
3. Acceptance of the Agenda: No changes being requested, the agenda was accepted by motion of Kim Knoll (seconded). Motion carried. [BOG 305/15-21]
4. The Board welcomed the two new SUNSCAD Student Union representatives, Gabriel Soligo and Julie Hall to their first meeting of the Board of Governors.
5. Grant Thornton Louise-Anne Comeau introduced Leah White of Grant Thornton. The Board received an updated preliminary risk assessment survey prior to the meeting.

Ms. Comeau provided an update on the work done thus far, advising the draft management results gathered by Grant Thornton were circulated to the Audit and Risk Assessment Oversight Committee On May 20th.

The Board was informed of next steps and the proposed timeline leading up to the Board's next meeting on June 25th. Firstly, the Board needs to align the top-ranked risks with its new strategy and related performance indicators. Grant Thornton will work with management on identifying risk owners, assessing the impact of the top risks and develop action plans.

These results will be reported to ARO at its next meeting on June 10th, with a follow up presentation to the Board on June 25th.

Following, the June 25th presentation, Grant Thornton will host an education session with the Board and a training session with the responsible risk managers on the use and application of the ERM framework.

Ms. Comeau thanked Ms. White for her presentation and ongoing work on the Enterprise Risk Management project. Ms. White left the meeting.

6. Minutes of April 23, 2015: no changes being requested, the minutes of April 23, 2015 are hereby adopted as a true record.
7. Key Correspondence: No key correspondence to report.
8. President's Report: As circulated. The president provided the Board with an update on recent events. Noteworthy are the following:
 - April 29th - The 2015 Starfish Student Art Awards held at the Port Campus;
 - May 9th - The Port Campus opened its doors to welcome over 1, 000 members of the public to join in creative activities; and
 - May was capped off with the Graduation at the Cunard Centre which included the President's installation.

Ms. Comeau spoke to the events over the last couple of months and emphasized how they were an excellent reflection of leadership and all of those involved. Congratulations from the Board were extended.

The President acknowledged and thanked Andrea Murray for her service as Executive Assistant to the NSCAD Board of Governors and wished her and her family well in their new adventure in Ontario.

In addition, the President welcomed Kathy Connor to the position and provided the Board with an overview of her background.

9. Consent Agenda: No items being requested for removal, the Consent Agenda items are declared adopted. These include the Statutory Remittance Certificate, Officer's Certificate – Facilities, University Relations report, report from Governance and Human Resources Committee, report from Audit & Risk Oversight Committee, report from Advance Committee and the report from Financial & Physical Resources Committee.
10. Motion from Governance and Human Resources – Amendment of By-Laws: At the April 23rd meeting of the Board of Governors 30 day notice of motion to amend the by-laws was given. Pursuant to Article XX of the by-laws, stipulating the requirement of a vote of twelve of the members of the Board be in favour of the amendment, the following motion was tabled:

Motion: To approve the revisions of the By-Laws of Nova Scotia College of Art and Design as presented.

Moved by Ian Austen (seconded). Motion carried. [BOG 305/15-22]

In addition to the amendments approved at today's meeting, it was noted that the Internal Audit Section of the Audit & Risk Oversight article will require revisions. This matter was discussed at the May 20th meeting of ARO and language was developed to address the changes necessary. The

proposed changes will be brought forward at the next meeting of ARO on June 10th.

11. Other Business:

An update on recruitment was requested. In response, the President stated that this time of year is critically important to recruitment, and with May events over this has become our focus.

A calling campaign was undertaken as an outreach to those applicants that have been accepted, but have not paid tuition or confirmed their acceptance. Louise-Anne Comeau participated in the outreach campaign. Ms. Comeau reviewed the results and feedback and commented on the useful data gleaned from the process.

The President advised that we are on track with respect to students registering straight out of high school and transfer students.

It was suggested next year at the May meeting of the Board, it would be beneficial to have an intelligence gathering dashboard to provide a current year-to-date on the status of recruitment. In addition, it would be advantageous to invite to the meeting the individuals involved in the calling campaign.

The Board agreed on this matter.

12. **Motion to Adjourn** by J. Milton. Carried. The next meeting of the NSCAD Board of Governors will be June 25, 2015. [BOG 305/15-23]

Recorded by K. Connor, Executive Assistant Governance

Approved for internal circulation by Julia Rivard-Dexter June 1, 2015