



NSCAD UNIVERSITY LIBRARY

The Library encourages members of the NSCAD community to use its space to display and share their works of art.

The artist is responsible for obtaining permission for installation from a Full-Time Library staff member. The artist is also responsible for the installation and removal of artwork. The Library is not responsible for damage to, or loss of work while on display.

Name of Artist(s) _____

Title of work (if applicable): _____

Date of work: _____

Medium: _____

Proposed location in the library: _____

Student #, Faculty, Staff or Alumni _____

Division, Class, and Professor _____

Dates for use of space _____

Promotion

The library will use appropriate internal means of promotion for exhibits, e.g.. NSCAD website and internal communications.

Production Release:

Will you allow NSCAD University Library to include images of the work in future promotional publications such as in course calendars, annual reports, the NSCAD website and an institutional repository (with copyright statements)? Yes No

Artist Statement included: Yes No

I, _____ (your full name) agree to take full responsibility for any loss or damage that may occur as a result of displaying my work in the Library. The area will be left in the original condition. I understand that I will be expected to reimburse the Library for any damage or loss that occurs during the period that the artwork is displayed, as a direct result of the installation.

Full Time Library Staff authorization

Date

Artist Signature

Date