



**BY-LAWS
of
NOVA SCOTIA COLLEGE OF ART AND DESIGN**

**adopted by the Board of Governors
on December 7th, 2005
pursuant to Section 9 of
the Nova Scotia College of Art and Design Act
Chapter 138, N.S. Statutes 1969**

Article I - Interpretation

In these By-laws

- (a) "Act" means the Nova Scotia College of Art and Design Act (Ch. 138 of the N.S. Statutes of 1969);
- (b) "academic year" means the period of twelve months commencing with the opening of the annual term of the College or the first term thereof if there are two or more terms, as in the Act;
- (c) "Board" means the Board of Governors of the College, as in the Act;
- (d) "College" means the Nova Scotia College of Art and Design as in the Act;
- (e) "fiscal year" means the period of twelve months ending on the thirty-first of March each year;
- (f) "governor" means a person elected or appointed to be a member of the Board pursuant to Section 5 of the Act; and
- (g) "officer" means a person who is elected Chairperson, Vice-Chairperson, Secretary, or Treasurer of the Board and the President of the College;
- (h) "President" means the person appointed President of the Nova Scotia College of Art and Design.

Article II - Meetings

- (a) Except as herein after provided, the Board shall normally meet in ordinary meetings at least four times during each year plus once for the Annual General Meeting.
- (b) The Chairperson upon advice of the Executive may call special meetings of the Board at any time during the year if deemed necessary or desirable.
- (c) The Chairperson shall consult the Board at each meeting to determine the date and time for the next ordinary meeting and shall consult the Executive to determine the date and time for any special meetings, but otherwise shall determine the dates and times.

- (d) The Board shall hold its annual meeting before the end of September each year and shall in the annual meeting
 - (i) consider the annual financial statements, the Auditor's Report, and the reports of Chairpersons of all Standing Committees, the President and the Chairperson of the Board,
 - (ii) consider the Nominating Report, but the meeting shall not consider or vote on any further nominations unless such nominations have been made to the Nominating Committee prior to May 1 of the year and have been supported by provision in writing of adequate information about the proposed nominee,
 - (iii) appoint, pursuant to section 5 (2) (g) of the Act, persons to be Governors,
 - (iv) elect and appoint Chairperson, Vice-Chairperson, Secretary, Treasurer, and Chairperson of all standing committees,
 - (v) appoint as Honorary Counsel, if deemed desirable, a Governor who is a barrister-at-law,
 - (vi) appoint auditor, and
 - (vii) consider other appropriate matters.
- (e) If the Chairperson and the Vice-Chairperson decide that a special meeting of the Board to consider a stated matter or stated matters is in the best interest of the College or if three governors request a special meeting of the Board, to consider a stated matter or stated matters, the Chairperson or Vice-Chairperson shall convene a special meeting within fourteen (14) days of such determination or request. Notice of such meetings shall include full information of such stated matter or matters and any motion or motions to be made.
- (f) The Secretary shall send or cause to be sent written notices of a meeting seven (7) clear days in advance of the meeting.
- (g) Nine governors, including at least one officer, shall constitute a quorum of the Board.
- (h) The Board may delegate any of its power to the Executive.
- (i) If the Board decides that any specific matters be kept confidential within the Board, then each Governor shall treat the said matters as confidential to the Governors only.

Article III - Attendance of Governors-at-Large

- (a) The Secretary shall maintain a record of attendance at Board and Committee meetings of all Governors-at-Large;
- (b) A Governor-at-Large shall be deemed to have resigned as a Governor and the office ipso facto vacated under any of the following circumstances:
 - (i) Refusal to accept appointment to at least one committee of the Board.
 - (ii) Failure to attend in any year, from the Annual Meeting to and including next Annual Meeting, any three meetings comprised of a combination of regularly called Board meetings and of regularly called meetings of committees to which the Governor has been assigned without having obtained prior permission of the Chair of the Board.
- (c) The Secretary shall notify the Board at its next meeting following the learning of any such circumstances as per paragraph (b) hereof with respect to any Governor-at-Large, whereupon the Board if satisfied shall

declare the vacancy and request the Nominating Committee to bring in to the next Board meeting a nomination to fill the vacancy.

Article IV - The Executive

- (a) The Executive shall be constituted as follows:
 - (i) the Chairperson of the Board,
 - (ii) the Vice-Chairperson of the Board,
 - (iii) the President of the College,
 - (iv) the Secretary of the Board,
 - (v) the Treasurer of the Board,
 - (vi) the immediate Past Chairperson of the Board or in the absence of an immediate Past Chairperson one other member of the Board if appointed to the Executive by the Executive,
 - (vii) two other members of the Board if appointed to the Executive by the Executive,
 - (viii) one member of the Faculty, elected to the Board by the Faculty,
 - (ix) one student, appointed to the Board by the Council or governing body of the student.
- (b) The Chairperson of the Board, or failing him/her, the Vice-Chairperson shall act as Chairperson of the Executive.
- (c) If the Executive is of the opinion that it would be in the best interests of the College for it to assume and exercise the full powers of the Board in a particular matter, the Executive shall assume and exercise the full power of the Board in respect to the matter.
- (d) If the Executive exercises full power of the Board in respect to a matter, the Chairperson shall make a full report of its action in this regard at the next meeting of the Board.
- (e) Five members of the Executive shall constitute a quorum.
- (f) The Executive shall
 - (i) appoint the members of standing committees (except the Chairperson) and special committees,
 - (ii) carry out duties assigned to it by the Board, and
 - (iii) report its activities and actions to the Board.
- (g) The Executive may initiate and conduct studies and make recommendations for consideration by the Board.

Article V - Standing Committees

- (a) There shall be the following Standing Committees of the Board:
 - Finance/Property Committee
 - Nominating Committee
 - Strategic Planning Oversight Committee
 - Audit Committee
 - Investment Committee
 - Development Committee
 - Executive Management Review Committee
- (b) Each Standing Committee may elect a Vice-Chairperson of the respective Committee.

Article VI – Finance/Property Committee

- (a) The Finance/Property Committee shall be constituted as follows:
 - (i) the Chair of the Board
 - (ii) the Treasurer of the Board
 - (iii) the President
 - (iv) up to five other Governors appointed by the Executive
 - one of whom was elected to the Board by the Faculty
 - one of whom was appointed to the Board by the Council or governing body of the students
 - (iv) Vice President Finance and Administration
- (b) Five members of the Finance/Property Committee shall constitute a quorum.
- (c) The Finance/Property Committee shall
 - (i) consider financial planning for operations, multi-year budgeting, financial reporting and debt management, and to make recommendations to the Board where appropriate;
 - (ii) consider building projects, major alterations and renovations, general planning for physical facilities, acquisitions and sale of real property;
 - (iii) consider and present to the Board annual budgets, monitor actual financial performance and consider appropriate measures to deal with variances; and, generally, to consider and report to the Board on financial matters affecting the College;
 - (iv) review and recommend to the Board, tuition fees, auxiliary fees and any other mandatory fees for students;
 - (v) establish a major maintenance reserve fund for the premises.

Article VII - Nominating Committee

- (a) The Nominating Committee shall be constituted as follows:
 - (i) Chairman of the Board of Governors
 - (ii) three other Governors appointed by the Executive, one of whom was elected to the Board by the Faculty;
 - (iii) President, Ex-officio, non-voting

Two members shall constitute a quorum of the Nominating Committee.
- (b) The Nominating Committee shall
 - (i) keep a record of the names of members of the Board together with details of appointments and termination for each member,
 - (ii) notify the Board of actual or pending vacancies on the Board, and
 - (iii) present in nomination at a meeting of the Board prior to the Annual General Meeting, and at such other meetings as requested by the Board,
 - (1) the names of persons nominated for appointment to the Board by the Board pursuant to Section 5 (2) (g) of the Act, and

- (2) the names of Governors nominated for election as officers of the Board pursuant to Section 6 (1) of the Act,
- (3) the names of Governors nominated for appointment as Chairperson of all Standing Committees,
- (4) the names of persons nominated for appointment to the Honorary Governors pursuant to Article XIII(2).

Article VIII – Strategic Planning Oversight Committee

- (a) The Strategic Planning Oversight Committee shall be constituted as follows:
 - (i) the Vice-Chair of the Board shall be Chair of Committee
 - (ii) Four but no more than six other Governors appointed by the Executive (one of whom was elected to the Board by the Faculty)
 - (iii) Vice-President (Academic & Research)
 - (iv) Vice-President University Relations
 - (v) One Student Representative Appointed by SUNSCAD
 - (vi) No more than two appointed by the President from the College Community (one of whom has to be the President)
- (b) Six members of the Strategic Planning Oversight Committee shall constitute a quorum.
- (c) The Strategic Planning Oversight Committee is responsible for ensuring that the College shall continue to be capable of fulfilling its purpose in the future.

Article 1X a) – Audit Committee

The Audit Committee shall be constituted as follows:

- (i) Chairman of the Board
- (ii) Treasurer
- (iii) President
- (iv) Three other Governors appointed by the Executive

b) Four members of the Audit Committee shall constitute a quorum.

The Audit Committee shall:

- (i) review the annual audited financial statement of the College;
- (ii) review the External Auditor's report regarding the annual financial statements and the External Auditor's management letter;
- (iii) recommend the annual audited financial statements be forwarded to the Board of Governors for approval;
- (iv) recommend ethical, conflicts and other guidelines setting the relationship between the College and its external auditors;
- (v) review other financial matters as may warrant its attention;
- (vi) recommend to the Board of Governors, the selection of external auditors

Article 1X b) – Investment Committee

The Investment Committee shall be constituted as follows

- (i) the Chair of the Board
- (ii) the Treasurer
- (iii) the President
- (iv) Two other Governors appointed by the Executive
- (v) Vice President Finance and Administration
- (vi) Two non-voting members from the outside Community

b) Three voting members of the Investment Committee shall constitute a quorum

The Investment Committee shall

- (i) review performance of the investment funds of the College and make recommendations to the Board of Governors;
- (ii) recommend to the Board of Governors, the level of disbursements that will be paid from the fund without impairing the capital of the fund;
- (iii) address other matters of an investment nature that require attention.

Appointments will be made through the Nominating Committee for the two non-voting members from the outside Community.

Article X – Development Committee

(a) The Development Committee shall be appointed by the Board and shall be constituted as follows:

- (i) at least one and no more than three Governors
- (ii) at least two and no more than five members who are not Governors to represent community interests, at least one of whom is an alumnus of the University and one of whom was elected to the Board by the faculty
- (iii) the Vice President University Relations, in an ex officio capacity
- (iv) the President, in an ex-officio capacity
- (v) one Student representative appointed by SUNSCAD

(b) Four members of the Development Committee shall constitute a quorum.

(c) The Development Committee shall serve as liaison to the Board of Governors for University fund development in all aspects including capital campaigns, endowment, and the annual fund. The Committee shall act as a policy group to provide advice, inter alia, to University Relations staff on the giving amounts entitling donors to naming privileges, the amount of interest income to withhold on endowments to provide for operating costs and similar advisory matters. The Capital Campaign Committee as constituted from time to time, and other fund raising committees, permanent or ad hoc, shall operate subject to the authority and direction of the Development Committee.

In constituting the Development Committee, the Board should recognize that it is desirable to draw largely from the then current Board, allowing, however, flexibility to include Honorary Governors and other community members with specialized knowledge and contacts useful to the University for fund development purposes.

Article XI - Executive Management Review Committee

The Executive Management Review Committee shall be composed of the Chairman of the Board, the Vice-Chairman of the Board, and the Board Treasurer and the Immediate Past Chairman. The Committee shall evaluate, annually, or as called for in the President's contract, the performance and objectives of the President and determine the remuneration of the President. The Committee shall review with the President, the President's assessment of the performance of the Vice-Presidents of the University.

Three members shall constitute a quorum of the Executive Management Review Committee.

Article XII - Special Committees

The Board may establish from time to time special committees as it deems necessary and assign to each appropriate duties.

Article XIII - Other Governors

A. Life Governor

1. The special group of interested persons formerly constituted as "Honourary Governors" are hereby reconstituted as "Life Governors". The Board may select each year individuals to hold for life the title of Life Governor, such individuals to be past Governors who have had a special interest in the College as demonstrated by years of service, acceptance of offices and contributions of time and expertise.

2. Life Governors shall be appointed at the Annual General Meeting of the Board from a list of nominees to be submitted by the Nominating Committee.
3. Such Life Governors shall not be formally constituted.
4. By accepting the position, Life Governors will agree to continue their interest in the College, and to be available as feasible and convenient, individually and collectively, to provide information and advice to the Board of Governors and/or its officers as and/if required.
5. The College will, unless the Board determines otherwise, provide Life Governors with:
 - (a) a copy of the Annual Report
 - (b) an invitation to:
 - (i). attend (but not vote at) the Annual General Meeting
 - (ii). attend openings at the Gallery
 - (iii). attend Graduations
 - (iv). attend other College functions if deemed appropriate and subject to space and other limitations
 - (v). join such committees of the Board as a non-voting member, as the Board considers appropriate.

B. Honourary Governors

1. The title and position of "Honourary Governor" is hereby established. The Board may select each year individuals to hold the title of Honourary Governor, such individuals to have expressed special interest in the College, but who, because of national or international location or previous commitment are unable to serve as full Governors.
2. Honourary Governors shall be appointed from time to time for a five-year term, with the right to successive appointments, from a list of nominees to be submitted by the Nominating Committee.
3. Such "Honourary Governors" shall not be formally constituted.
4. By accepting the position, Honourary Governors will agree to continue their special interest in the College, and to be available as feasible and convenient to provide service and advice to the Board of Governors and/or the Officers of the College as/and if required
5. The College will provide, unless the Board determines otherwise, such Honourary Governors with:
 - (a) a copy of the Annual Report
 - (b) an invitation, when available, to College functions including, but not limited to:
 - (i). attend (but not vote at) the Annual General meeting
 - (ii). attend scheduled or special Board meetings
 - (iii). attend openings at the Gallery
 - (iv). attend Graduations
 - (v). attend other College functions if deemed appropriate and subject to space and other limitation.

C. Life Fellow

1. The title and position of "Life Fellow" is hereby established. The Board may select each year individuals to hold for life the title of "Life Fellow", such individuals who as faculty, alumni or practitioners, have made a significant, long term contribution to the art or cultural world.
2. Life Fellows shall be appointed at the Annual General Meeting from a list of nominees to be submitted by the Academic Honours Committee, for Board approval.

Article XIV - General Procedures

1. At all meetings of the Board and at all meetings of Committees the respective Chairperson may request the attendance of the Vice-President (Academic & Research), Vice-President (Finance & Administration), the Dean who may have special knowledge of subjects to be discussed.
2. The Chairperson of the Board may attend any or all Committee meetings, or he/she may delegate attendance to the Vice-Chairperson or other officer. The President of the College may attend any or all Committee meetings. The Chairperson of the Board (or his/her delegate) and the President, when in attendance at Committee Meetings, shall have full voting privileges.
3. The Chairperson of each Committee, shall give notice of all meetings of his/her respective Committee to the Chairperson of the Board, or in his/her absence to the Vice-Chairperson of the Board, and to the President of the College, at the same time as the notice and with the same material as being sent to the respective Committee members.
4. As soon as feasible after every Committee meeting, the Chairperson shall submit a report in writing to the Chairperson of the Board, or in his/her absence to the Vice-Chairperson, and to the President.
5. The Executive shall submit to the Board within two weeks a report in writing for each Executive meeting held.

Article XV - Appointment of Governors to the Board by the Board

When a Governor who was appointed in accordance with Section 5 (2) (g) of the Act, resigns or dies before the end of his/her appointment period as Governor, the Nominating Committee shall meet to consider nominations for such vacancy, and shall present in nomination to the Board at the second meeting of the Board following such vacancy, or if the second meeting be within less than two months then at the third meeting following such vacancy, a nomination for appointment to fill such vacancy; and the Board shall thereupon at such meeting appoint the said nominee or refer the matter back to the Nominating Committee for an alternative nomination.

Article XVI - Duties of Officers

- (a) The Chairperson shall
 - (i) preside at meetings of the Board
 - (ii) sign with one other officer on behalf of the Board, all leases, deeds, mortgages and contracts, and any other documents which require the College seal, and
 - (iii) perform such other duties as ordinarily pertain to the office.
- (b) The Vice-Chairperson shall
 - (i) preside at meetings of the Board,
 - (ii) if the Chairperson is not available for signing, sign with one other officer on behalf of the Board all leases, deeds, mortgages and other contracts, and any other documents which require the College seal,

and

(iii) perform such other duties as ordinarily pertain to the office.

(c) The Secretary shall

(i) send out notices of meetings at least seven (7) clear days before the meeting,

(ii) keep minutes of each meeting,

(iii) attend to correspondence, and

(iv) perform such other duties as ordinarily pertain to the office.

(d) The Treasurer shall

(i) have and exercise oversight over all financial matters of the College,

(ii) have charge of the finances to the extent authorized by the Finance Committee and the Board, and

(iii) perform such other duties as ordinarily pertain to the office.

(e) The Honorary Counsel shall

(i) advise the Board, the Executive and the Officers on legal questions as they may arise, and as to need or desirability to refer specific matters to outside counsel.

Article XVII - Voting

(a) Members including Chairpersons of the Board, of the Executive, of Committees, may vote on a question before such bodies.

(b) When a vote is tied, the Chairperson shall cast the deciding vote.

Article XVIII - Decisions

Except as otherwise provided, the Board and its Committees shall take decisions by a majority of the members present.

Article XIX - Powers and Functions of the President

The President, as the chief executive officer of the College, shall supervise and direct the academic and administrative work of the College, the Faculty, administrative staff and persons employed by the College, and shall exercise such authority and perform such duties as are from time to time assigned to the President by the Board.

Without restricting the generality of the foregoing the President shall:

(a) be Chairperson of the Faculty,

(b) make recommendations to the Board respecting appointment to, promotions in, and removals from the Faculty and the administrative staff of the College;

(c) report to the Board annually upon the state of the College;

Article XX - Powers and Functions of the Members of the Faculty

The Faculty of the College may meet as a body and the body shall have the following powers and functions:

- (a) to recommend to the President programs of study leading to such degrees, diplomas, and certificates or other recognitions as may be awarded by the College;
- (b) to recommend to the President such regulations and provisions for the guidance of students and the Faculty of the College as may be appropriate to carry out the teaching functions of the Faculty and to support the programs of study offered by the College;
- (c) to call to the attention of the President any problems or other matters requiring consideration in the interest of the College; and to recommend any actions, proposals or policies which, in its judgment, may be expected to further the purposes of the College.

Article XXI - The Awarding of Degrees, Diplomas and Certificates

- (a) The Board of Governors shall establish the general areas of teaching and study that may be undertaken in the College and shall designate the degrees, diplomas, certificates and any other awards given in recognition of successful work in these various areas of study.
- (b) The Chairperson of the Board, the Secretary of the Board, and the President of the College, or any two of them on behalf of the Board of Governors, shall issue or cause to be issued such degrees, diplomas, certificates and other recognitions upon determination by the Faculty that the respective students have met the qualifications prescribed by the Board for the award of such recognition.
- (c) The Board of Governors, in consultation with the Faculty, may grant or confer honorary degrees, at its discretion.

Article XXII - Order and Procedure

When a question of order or procedure arises, Parliamentary Rules accepted in Canada (Bourinot, latest edition) shall be the authority.

Article XXIII - Amendment of the By-Laws

If a Governor gives notice of motion to amend the By-Laws and sets forth the motion to amend at a meeting of the Board, the Board may amend the By-Laws at a subsequent meeting by a vote of twelve of the members of the Board in favour of the amendment.

APPENDIX A

Passed by resolution of the Board of Governors on January 23, 1998

Current related By-Laws

PURPOSE: The purpose of this by-law is to determine and clarify the role and responsibility of Faculty in the academic governance of the College.

BACKGROUND:

1. By s. 5 of the *Nova Scotia College of Art and Design Act*, the government, control, management and powers of the College are vested in the Board.
2. By s. 7, the Board may appoint Faculty members and determine the duties of each member.
3. By s. 9(1), the Board may make by-laws determining the duties and functions of the Faculty.
4. The current by-laws, adopted February 4, 1993, deal with academic matters as follows:

Article XIX - Powers and Functions of the President

The President, as the chief executive officer of the College, shall supervise and direct the academic and administrative work of the College, the Faculty, administrative staff and persons employed by the College, and shall exercise such authority and perform such duties as are from time to time assigned to the President by the Board.

Without restricting the generality of the foregoing the President shall:

- a. be Chief Academic Officer of the Faculty;
- b. make recommendations to the Board respecting appointment to, promotions in, and removals from the Faculty and the administrative staff of the College;
- c. report to the Board annually, upon the state of the College.

Article XX - Powers and Functions of the Members of the Faculty

The Faculty of the College may meet as a body and the body shall have the following powers and functions:

- a. to recommend to the President programs of study leading to such degrees, diplomas, and certificates or other recognitions as may be awarded by the College;
- b. to recommend to the President such regulations and provisions for the guidance of students and the Faculty of the College as may be appropriate to carry out the teaching functions of the Faculty and to support the programs of study offered by the College;

- c. to call to the attention of the President any problems or other matters requiring consideration in the interest of the College; and to recommend any actions, proposals or policies which, in its judgment, may be expected to further the purposes of the College.

Article XXI - The Awarding of Degrees, Diplomas and Certificates

- a. The Board of Governors shall establish the general areas of teaching and study that may be undertaken in the College and shall designate the degrees, diplomas, certificates and any other awards given in recognition of successful work in these various areas of study.
- b. The Chairperson of the Board, the Secretary of the Board, and the President of the College, or any two of them on behalf of the Board of Governors, shall issue or cause to be issued such degrees, diplomas, certificates and other recognitions upon determination by the Faculty that the respective students have met the qualifications prescribed by the Board for the award of such recognitions.
- c. The Board of Governors, in consultation with the Faculty, may grant or confer honorary degrees, at its discretion.

FRAMEWORK FOR ACADEMIC GOVERNANCE

5. The assignment of responsibility to the Faculty as set out below is made with the understanding that academic governance involves interests, issues and responsibilities so diverse as to make it advisable for the Board to seek the involvement of persons representing a broad array of insights and wisdom throughout the College.
6. While the Board is ultimately responsible for all matters of control and management of the College, including academic governance, it recognizes that the particular knowledge, experience and sensitivity of Faculty members make the Faculty most appropriate to deal with and be responsible for those aspects of academic governance set out below, and that in order to achieve optimal academic governance at the College by working together, this by-law is passed.

ACADEMIC GOVERNANCE PROCEDURES

1. Meetings of all Faculty committees will be open to the College community with the exception of meetings or the portions of meetings limited to the business of reviewing the status of individual students or Faculty members, and with the exception of meetings which a Faculty committee unanimously agrees to be held in private.
2. Appropriate notice of all meetings will be given.
3. Assignment of responsibility to the Faculty is made with the further understanding that:
 - (1) The Board of Governors will seek Faculty Committee and other reports, recommendations, and advice through the office of the President. The President shall receive on behalf of the Board, reports, recommendations and advice produced by the Faculty as it carries out its responsibilities.
 - (2) The President as the chief academic officer appointed by the Board to administer the College, shall serve *ex officio* on standing Faculty committees, but shall not vote.
 - (3) Academic administrators shall be included in the Faculty governance structure. Apart from the President, all academic administrators with faculty appointments shall be voting members of the Faculty. There shall be at least one academic administrator who is a voting member on all standing Faculty committees charged with academic program matters.
 - (4) Professional librarians shall be voting members of the Faculty.

- (5) Students shall have representation on Faculty standing committees.
- (6) In establishing governance structures to exercise the responsibilities given to it, the Faculty shall ensure that standing committees include elected representation of diverse program interests within the College. Standing committees shall also include appropriate representation of academic administrators responsible for diverse program interests.
- (7) Faculty governance procedures shall assure timely exercise of assigned responsibilities.

ASSIGNMENT OF RESPONSIBILITY

The Board hereby assigns the following responsibilities to the Faculty:

- (a) Matters where the knowledge and competence of the Faculty allow it to act on behalf of, and report to, the Board, consistent with clearly articulated Board policy:
 - a. Electing Faculty members to the Board of Governors and other bodies as required;
 - b. Setting the Academic Calendar;
 - c. Establishing specific degree requirements;
 - d. Approving new courses and course changes;
 - e. Setting admission standards and regulations;
 - f. Setting policy and standards for credit transfer and advanced standing;
 - g. Setting and monitoring policy and standards for student performance and evaluation;
 - h. Establishing student academic discipline and appeal policy and standards;
 - i. Establishing required academic program review policy and procedures;
 - j. Regulations governing the above.
- (a) Matters where the Board shall seek the recommendation of the Faculty. While the Board might not accept Faculty recommendations, the Board shall consider Faculty recommendations with respect to:
 - a. Introducing or terminating academic programs;
 - b. Setting general College requirements for degrees, majors and minors;
 - c. Setting priorities for allocation of academic resources, including finances and space;
 - d. Recommending honorary degree recipients and graduation speakers.
- (3) Matters where the Board shall seek and consider Faculty advice on policy questions:
 - a. Establishing general policy direction;
 - b. Developing strategic plans.
- (4) Responsibilities exercised jointly by the Faculty and Board:
 - a. Reviewing applications for scholarships and awards.

RESIDUAL AUTHORITY

The Board retains all authority for responsibilities not assigned under this resolution.

DURATION AND FORCE OF BY-LAW

This Academic Governance By-law shall be in force as of the date it is passed by the Board and shall continue until amended or repealed by the Board. Where inconsistent with any previous by-law, the provisions of this by-law shall prevail.

Amended: October 31st, 2002

Amended: January 23rd, 2003

Amended: April 8th, 2004

Amended: February 10, 2005

Amended: October 2005

Amended: December 2007

Amended: March 26, 2009

Amended: April 22, 2009

Amended: November 17, 2011