



APPLICATION FOR PROFESSIONAL DEVELOPMENT ALLOWANCE

Members of FUNSCAD Unit II shall be entitled to be reimbursed for up to \$1,540.00 (pro-rated) of receipted expenditures per year for:

- equipment or materials related to NSCAD employment or curriculum;
- travel to a professionally related conference or seminar,
- books magazines, computer software, scholarly journals and technical materials or publications;
- Professional memberships and course fees.

Name: _____ Date: _____

BENEFIT REQUESTED FOR THE FOLLOWING ITEMS:

ITEM(S)- Please list each item for which you have supplied a receipt	COST

TOTAL AMOUNT REQUESTED _____ \$ _____

TUITION FOR COURSES, SEMINARS, WORKSHOPS

INSTITUTION (NAME)	NAME OF COURSE	FEES PAID
_____	_____	\$ _____

TOTAL AMOUNT REQUESTED _____ \$ _____

Please forward this application to the Office of Finance, care of the Manager of Financial Services, 4th Floor, Bell Building, Granville Campus.