

NSCAD Senate Minutes

Date & Time: 13 May 2024, 10AM

Present: A. Fish, A. Sprague, D. van de Wetering, J. Macalik, M. Bovey, R. MacDonald, N. Peach, J. Warwick, C. Leonard, G. Hougan, R. Meyer, S. Nagler, E. Mendritzki, R. Young, C. Allen, D. Smith, P. Shannon

Item	Agenda	Action
1.	1.1 - Territorial Acknowledgement - NSCAD University is located in Kijipuktuk, the district of Sipekne'katik, Mi'kma'ki, which since time immemorial has been the unceded traditional territory and ancestral homelands of the Mi'kmaq Nation. We pay respect to the historic and contemporary Mi'kmaw artists who have, over millennia, created unique artforms and designs, and through generations, passed down ways of being, knowing, and doing that are valued and respected. NSCAD University is committed to forging a relationship based on reciprocity as we move forward together in a good way, based on the foundational aspirations in our collective treaties, dating back to 1725. People's Acknowledgement: NSCAD acknowledges the historical and contemporary presence of people of African descent. We offer this People's acknowledgement in solidarity with the Indigenous people of Turtle Island in the efforts and deliberate intentions toward decolonization. African Nova Scotians have existed and persisted on the traditional land of the Mi'kmaq for more than 400 hundred years. Their significant presence and contributions have shaped the existence of Nova Scotia. They are resilient, brave, and spiritual. This acknowledgement brings with it a call to action to reconcile the harms acted upon African Nova Scotians, a distinct People and the Mi'kmaw People.	1.1 read by A. Fish and M. Bovey.
1.	1.2 – Establish quorum. 1.3 - Motion: to approve the meeting agenda for the May 13th meeting of Senate.	1.2 established. 1.3 moved by D. Smith, 2 nd by R. MacDonald, passes.
2.	2.1 – Declaration of conflict of interest. 2.2 - Announcement from the President	
3.	3.1 – Motion: to approve the minutes from the April 29th meeting of Senate.	3.1 moved by R. MacDonald, 2 nd by R. Young, passes.
4.	Consent Agenda: N/A	

5.	Committee Reports 5.1 - MDes Committee Report 5.2 - Art Ed Committee Report 5.3 - Undergrad Admissions Committee Report 5.4 - Library Subcommittee Report 5.5 - Teaching and Learning Committee Report 5.6 – MFA Subcommittee Report	
6.	Other Business 6.1 - Motion: to approve the graduand list and congratulate all grads.	6.1 moved by J. Macalik, 2 nd by R. MacDonald, passes.
7.	In Camera Session 7.1 - motion to go in camera (requires unanimous consent) 7.2 - motion to go out of camera 7.3 - motions from in camera discussion	
8.	8.1 – Motion: to adjourn the meeting. Next meeting date: September 2024!	

Committee Name	MFA Sub-Committee
Committee Chair	Craig Leonard
Form submitted by:	Craig Leonard
Email	cleonard@nscad.ca
Date	May 08, 2024
Type of submission	Final Committee Report

Report on Committee activities (or meeting Minutes)

1. Ratification of the shortlisted and waitlisted MFA candidates for Fall 2024

2. Ratification of awards to selected candidates

Committee recommendations

Future points for discussion:

- MFA recruitment process (i.e, how is this currently being done and how can it be improved)
- program Interdisciplinarity and mobility between NSCAD areas
- MFA selection process by area to be reconsidered
- MFA program capacity (i.e. maximum enrollment, studio space, faculty supervision)

Committee Name	Undergraduate Admissions
Committee Chair	Adrian Fish
Form submitted by:	Adrian Fish
Email	afish@nscad.ca
Date	May 06, 2024
Type of submission	Final Committee Report

Report on Committee activities (or meeting Minutes)

The Undergraduate Admissions Committee met on January 24 to discuss the implementation and training of Slideroom, the platform on which undergraduate applicants would be evaluated. This replaces the ad-hoc system of a sharing a OneDrive Excel document. The implementation of Slideroom finalizes the initiative to move to a dedicated evaluation platform, which was originally anticipated to be Leadsquared.

The committee decided to 'recruit' reviewers from our divisions outside the committee to review applicants. it was admittedly difficult to integrate non-committee reviewers mid-academic year given their existing committee assignments and obligations.

The committee met again on February 17 in advance of Portfolio Day to establish reviewer protocols, including setting goals for turnaround times. We also trained non-committee members on the process of providing feedback to prospective applicants.

The last committee meeting took place on March 20, wherein the process for ranking scholarship applicants was established and actioned.

Committee recommendations

Assign non-committee reviewer roles in the Fall to ensure there is a large pool for aggregate reviews.

Committee Name	Teaching & Learning Committee
Committee Chair	Noelle Peach
Form submitted by:	Noelle Peach
Email	npeach@nscad.ca
Date	May 09, 2024
Type of submission	Final Committee Report

Report on Committee activities (or meeting Minutes)
Teaching and Learning Committee met 3 times in the Winter 2024 term:

14 March, 2024:
N. Peach presented an overview of the Maritime Provinces Higher Education Commission (MPHEC) Online Learning Framework. The purpose of the presentation was to make committee members aware of coming committee work in constructing NSCAD's internal online learning framework in response to the MPHEC's criteria. Feedback was sought from committee members on how to move the work forward.

11 April, 2024:
N. Peach presented updated information on NSCAD's Kaltura platform being retired mid-July. Communication included the next phase in the project plan and feedback was sought on how we were representing the directions for future media hosting for class purposes. Proposed edits to the communication were incorporated into an institution-wide directive for teaching & learning media hosting.

18 April, 2024:
Our final meeting was convened to hear and review the year-end report of teaching and learning activities completed by Director, Teaching & Learning. A formal report was submitted and read, with opportunities for comment and feedback. Faculty development survey results (2023) were provided with a feedback opportunity for the next round of surveys (2024). In future, reports on teaching & learning activities will be made by the Director, Teaching and Learning at both end of term meetings for Fall and Winter.

Other considerations: We had difficulty in ensuring quorum on this committee. As the committee will begin doing policy work throughout academic year 2024-25, meeting quorum (which should already be a priority) will become increasingly important.

Committee recommendations
Suggestions are welcome in determining how to build toward regular attendance and meeting quorum. Future discussions will include NSCAD's Accessibility policy, MPHEC Online Learning Framework, Attendance policy, Academic Integrity policy, and teaching & learning discussion around generative AI.

Other information
The Chair would like to thank participating members of the Teaching & Learning Committee for their important feedback on issues brought to committee related to teaching & learning at NSCAD. Their feedback was both valuable and valued.

Committee Name	Senate-MDES Sub-Committee
Committee Chair	Rudi Meyer
Form submitted by:	Rudi Meyer
Email	rmeyer@nscad.ca
Date	Apr 30, 2024
Type of submission	Final Committee Report
Report on Committee activities (or meeting Minutes) The MDES Sub-Committee began a series of meetings on 02.02.2024 to review applications for entry to the Master of Design Program in September 2024. The Sub-Committee, after much discussion, submitted a list of 32 names. As of today, 32 offers have been made with a resulting 17 commitments. (12 of these have met NSCAD's English requirements). 5 committed students plan to enrol in a language program.	
Most members of this year's 2nd-year class have completed all of the degree requirements and will be graduating with an MDES degree. One student has interrupted their studies because of a family tragedy; they will continue in September 2024.	
Committee recommendations No particular recommendations	

Committee Name	Library SubCommittee
Committee Chair	Rebecca Young
Form submitted by:	Rebecca Young
Email	ryoung@nscad.ca
Date	May 03, 2024
Type of submission	Final Committee Report

Report on Committee activities (or meeting Minutes)

The committee met on December 4, 2023 and a follow up meeting in winter semester was not possible due to scheduling.
The draft Collection Development policy that had been presented to the committee members was revised with suggested edits and then revised again after a review of the policy with Library staff. The final draft was circulated to the Library Committee on April 25th, but without adequate time to move for Senate approval, the policy will await review in the fall.

Committee Name	Art Education Subcommittee
Committee Chair	David Smith
Form submitted by:	David Smith
Email	dbsmith@nscad.ca
Date	May 02, 2024
Type of submission	Final Committee Report

Report on Committee activities (or meeting Minutes)

The Art Education Subcommittee did not meet this semester due to the review of the MAAE and VACT programs (including objectives, structure, curricula, etc.) led by the Director of Teaching and Learning. All matters pertaining to Art Education that would normally have been reviewed and discussed by the Art Education Subcommittee, were addressed throughout this review process. It is anticipated the review will continue throughout the summer into Fall 2024.