

NSCAD Senate Minutes

Date & Time: 26 February 2024, 10AM

Location: on Teams

Present: A. Fish, D. van de Wetering, M. Bovey, N. Peach, K. Cope, R. Meyer, S. Maloney, D. Smith, G. Hougan, A. Butu, S. Nagler, A. Masterson, R. Young, E. Mendritzki, C. Bona, R. MacDonald, J. Macalik, J. Warwick, L. Dowe

Item	Agenda	Action
1.	1.1 - Territorial Acknowledgement - NSCAD University is located in Kijipuktuk, the district of Sipekne'katik, Mi'kma'ki, which since time immemorial, has been the unceded traditional territory and ancestral homelands of the Mi'kmaq Nation. We pay respect to the historic and contemporary Mi'kmaw artists who have, over millennia, created unique artforms and designs, and through generations, passed down ways of being, knowing, and doing that are valued and respected. NSCAD University is committed to forging a relationship based on reciprocity as we move forward together in a good way, based on the foundational aspirations in our collective treaties, dating back to 1725. In Nova Scotia, we recognize we are all Treaty People. Peoples' Acknowledgement - NSCAD acknowledges the historical and contemporary presence of people of African descent. It offers this People's acknowledgement in solidarity with the Indigenous people of Turtle Island in the efforts and deliberate intentions toward decolonization. African Nova Scotians have existed and persisted on the traditional land of the Mi'kmaq for more than 400 years. We acknowledge and express deep gratitude. Their significant presence and contributions on this land have contributed to the existence of Nova Scotia. Their labour and skills, used without their explicit consent and without reciprocity, have shaped the structural stability and were instrumental in the creation of the intergenerational wealth of today's Nova Scotia. They are resilient, brave, and spiritual and express pride in their Ancestors on whose shoulders they stand. They are the founders of the more than 50 historical African Nova Scotian communities across Nova Scotia. This acknowledgement brings with it a call to action to reconcile the harms acted upon African Nova Scotians, a distinct People and the Mi'kmaw People.	1.1 read by K. Cope and M. Bovey.

1.	1.2 – Establish quorum. 1.3 - Motion: to approve the meeting agenda for the February 26th, 2024.	1.2 established by A. Fish. 1.3 moved by S. Maloney, 2nd by D. Smith, passes.
2.	2.1 – Declaration of conflict of interest. 2.2 - Announcements	2.2 presented draft Senate structure
3.	3.1 – Motion: to approve the minutes from the January meeting of Senate.	3.1 moved by M. Bovey, 2nd by S. Maloney, passes.
4.	Consent Agenda: 4.1 - Report from the Provost 4.2 - Report from the Board of Governors 4.3 - Report from the President	
5.	Committee Reports 5.1 - ASQA Committee: NSCAD QA Action Plan	
6.	Other Business 6.1 - Terms of reference for non-academic misconduct ad hoc committee, approved by Senate Executive on January 22nd.	
7.	In Camera Session 7.1 - motion to go in camera (requires unanimous consent) 7.2 - motion to go out of camera 7.3 - motions from in camera discussion	
8.	8.1 – Motion: to adjourn the meeting. Next meeting date: March 18th, 2024	8.1 moved by K. Cope.

Provost's Report to Senate

As of: 22 February, 2023
Name & Title: Jana Macalik, Vice-President (Academic & Research) and Provost (VPAR)
Report Title: Provost's Report to Senate

February has continued to be a busy and productive month. With the hiring in full swing with the Dean, Academic interviews occurring this month, we will shortly begin the review of candidates for the Dean, Students. This leadership role will be responsible for the strategic implementation of enrollment management, retention, and engagement initiatives. The primary focus will be on overseeing policies, programs, and services within the Office of Student Experience (OSE), encompassing the Office of Opportunity and Belonging, the Office of the Registrar, and the Office of Admissions. We have reviewed the candidate for the Canada Research Chair (Tier 2) - Transatlantic Black Diasporic Art and Community Engagement and look forward to putting them forward as our nominee. We have continued our discussions with representatives from the other three art & design universities to establish opportunities through government affairs, cultural leadership and research opportunities as the U4, a national network of Canada's art and design schools. This month we put forward an application for the [Lab to Market grant](#), administered by NSERC with SSHRC and CIHR. I continue to meet with external colleagues and peers, as we gear up planning for a new academic year in the broader post-secondary sector.

- Jan. 22 SAC – Dean, Academic meeting
Senate Research committee: focus on Strategic Research Plan
Senate Executive meeting
Campus Safety and Freedom of Expression: Member discussion with Deputy Minister of Public Safety
- Jan. 23 MAAE Pizza party
- Jan. 24 Senior Leadership meeting
Budget advisory meeting
Undergraduate Admissions
- Jan. 25 Committee on Status and Affairs
- Jan. 26 SAC – Tier 2 Canada Research Chair in Transatlantic Black Diasporic Art and Community Engagement
- Jan. 29 Snow Day
Senate meeting
Curriculum committee
- Jan. 31 NSCAD Crisis Management Plan review
- Feb. 1 Update meeting with Shakira Weatherdon (Executive Director, Equity and Anti-Racism Initiatives, Nova Scotia)
MPHEC QA process review
- Feb. 2 Opening “As We Rise and Family Matters” @ Dalhousie Gallery
- Feb. 5 Snow Day
Senior Leadership meeting
Diana MacKay re: University Vice Presidents Network
- Feb. 6 SAC – Limited-Term Prorated Photo
- Feb. 8 SAC – Dean, Academic interviews
BDES Cyclical response meeting
- Feb. 9 SAC – Tier 2 Canada Research Chair in Transatlantic Black Diasporic Art and Community Engagement
- Feb. 12 Senior Leadership meeting
SAC – Dean, Academic interviews

Board of Governors Communications to Senate – February 26th

- Board and Standing Committees in the midst of preparing and having their third of four quarterly business meetings
- Early February snowstorm means our Unconscious Bias Professional Development Session has to be rescheduled
- Key Activities of the Finance and Physical Resources (FPR) Committee:
 - as is the case with all Four Standing Committee, **this committee is to provide oversight on:**
 - Financial Planning and Policies
 - for example seek out input and direction for all stakeholders to produce NSCAD's annual budget, which the Board needs to approve
 - Monitoring of Financial Performance
 - Investment Oversight
 - Physical Facilities
- Committee includes Jim Horwich, as Chair, the Chair of the Board William Barker, our President Peggy Shannon, Rudi Meyer, John Keating, Chris Parsons and newest Board Member Kelly Denty (who recently retired as HRM Executive Director of Planning and Development).

President's Update for Faculty Senate
Dr. Peggy Shannon
February 22, 2024

Meetings, Events and Activities from January – February 2024

Leadership meetings:

- 1) Chair weekly Senior Leadership Team Meetings

Chair: President

Provost

CFO

Controller

Chief of Staff

Ombudsperson

AVP Operations

AVP Equity (when this occurs)

Dean Academic

Dean Students (when hired)

Director, Strategic Communication

Director, Advancement

Director, Computer Services

Director, Human Resources

Senior Project Manager

- 2) Attend Board of Governor Committee Meetings

February 20 and 27: Finance and Physical Resources Committee

February 22: Advancement Committee Meeting

February 29: Government and Human Resources Committee Meeting

March 7: Audit and Risk Committee Meeting

- 3) One-on-one weekly meetings with Chief of Staff, Ombudsperson, AVP Operations, Director of Advancement, Director of Human Resources, Event Producer; others as needed.
- 4) Bi-weekly meetings with the Chair of the Board of Governors
- 5) Three meetings with SUNSCAD President
- 6) Feb. 28: Faculty and Staff Town Hall

Government relations meetings:

Ad Hoc Disciplinary Committee for Non-Academic Misconduct Terms of Reference

In the rare event that a member of the NSCAD community is alleged to have breached NSCAD's Respectful Workplace and Learning Environment Policy, NSCAD must investigate and offer a disciplinary consequence **if required**. When this occurs, the Dean Academic will constitute an ad hoc committee. The committee's work is confidential and committee members must accept responsibility for protecting the privacy of all concerned.

The committee will be chaired by the Dean (non-voting), and will include representation from:

- FUNSCAD Unit I (one member)
- FUNSCAD Unit II (one member)
- Current student (one member)

If necessary, the Dean may include two additional members **from the above groups**, to ensure appropriate representation. All committee members shall be at arms' length from the situation that led to an allegation of non-academic misconduct. **(Does this mean the Dean chooses the membership or there is a call for members?)**

The committee will review documentation of the alleged offence(s). The respondent will be asked to meet with the committee for an opportunity to present their version of events. They may bring a support person to this meeting, who must adhere to the principles of confidentiality and may not answer questions on behalf of the respondent unless prior permission has been granted by authorized NSCAD personnel.

The committee will hear the respondent's account and will consider all the information. The committee will then make a recommendation to the Provost for disciplinary action, which may include:

- A finding that the person accused has not breached the policy
- Temporary suspension from the university, for a period that allows affected members of the community to complete their studies or work
- Permanent expulsion from the university

The Provost will accept or refuse the committee's recommendation. **It is not clear what happens in the event that the Provost refuses a recommendation? What happens if the Provost refuses a recommendation in particular that a policy has not been breached?**

Does this mean that the final decision to expel someone for example comes from the Provost?

The respondent may appeal the Provost's decision via NSCAD Senate's Appeals Process.